

820 KAR 1:042. Bingo paper standards.

RELATES TO: KRS 238.515(2), (9), 238.530

STATUTORY AUTHORITY: KRS 238.515(2), (4), (9)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 238.515(9) authorizes the office to promulgate administrative regulations necessary to carry out the purposes and intent of KRS Chapter 238. KRS 238.515(2) authorizes the office to establish charitable gaming standards. This administrative regulation establishes standards for the construction and distribution of bingo paper.

Section 1. Conformity. (1) A licensed distributor of charitable gaming supplies and equipment shall only distribute, in Kentucky, bingo paper conforming to the requirements of this administrative regulation.

(2) A licensed charitable organization shall sell to the public only bingo paper conforming to the requirements of this administrative regulation.

(3) Reusable bingo hard cards shall be used only at charity fundraising events.

Section 2. Bingo Paper Construction Standards. (1) The paper used to construct paper bingo cards or faces shall be of sufficient weight and quality to allow for clearly readable numbers and to prevent ink from spreading or bleeding through a pack thereby obscuring other numbers or cards.

(2) Perm numbers shall be displayed on the face.

(3) Numbers displayed on the face shall be randomly assigned.

(4) Each set of bingo paper shall be comprised of faces bearing the same serial number on the top sheet of the pack. A serial number shall not be repeated by the same manufacturer within one (1) year.

(5) Bingo paper assembled in packs shall be glued. Staples shall not be used.

(6) A label shall be placed on, or be visible from, the exterior of each bingo paper carton. The label shall list the following information:

- (a) Type of product;
- (b) Number of packs, pads, or loose sheets;
- (c) Series numbers;
- (d) Serial number of the top sheet;
- (e) Number of cases;
- (f) Cut of paper; and
- (g) Color of paper.

Section 3. Tracking by Manufacturer. Every manufacturer of bingo paper shall maintain records sufficient to track the bingo paper, by the serial number on the top sheet, from the manufacturer to the next point of sale for thirty-six (36) months. The records shall be subject to inspection by office staff.

Section 4. Tracking by Distributor. (1) Every distributor of bingo paper shall maintain records sufficient to track the bingo paper, by the serial number on the top sheet, from purchase by the distributor to the next point of sale for thirty-six (36) months. The records shall be subject to inspection by office staff.

(2) The records required under this section shall be deemed sufficient if the distributor:

(a) Records the name and charitable gaming license or exemption number of the purchaser at the next point of sale; or

(b) Makes and retains a copy of a valid state identification card which contains the name, address, date of birth, and state identification number of the purchaser at the next point of sale.

Section 5. Requirements of Distributor Invoice. (1) Distributors selling bingo paper to charitable organizations or other distributors shall provide the charitable organization or other distributor with an invoice that contains, at a minimum, the following information:

- (a) The purchaser's name, address, and license number;
- (b) The address to which the shipment was delivered;
- (c) The date of sale or credit;
- (d) The conditions of the sale or credit;
- (e) The quantity of bingo paper sold including the number of sheets or packs in a set;
- (f) The serial number of the bingo sets sold;
- (g) The series number of the bingo sets sold;
- (h) The cut of bingo paper sold;
- (i) The color of bingo paper sold;
- (j) The total invoice amount;
- (k) The name of the person who ordered the supplies;
- (l) The name of the person making the delivery;
- (m) The date of delivery or date item was picked up for sale or credit; and
- (n) The place or manner of delivery, including the name and signature of the person taking delivery, if any.

(2) A distributor may deliver bingo paper to an agreed place or to an identified person. An invoice not challenged within seven (7) days of delivery shall be deemed accurate. Any challenge shall be made in writing to the distributor and a copy shall be sent to the office. (32 Ky.R. 809; 1284; 1647; eff. 3-31-2006.)